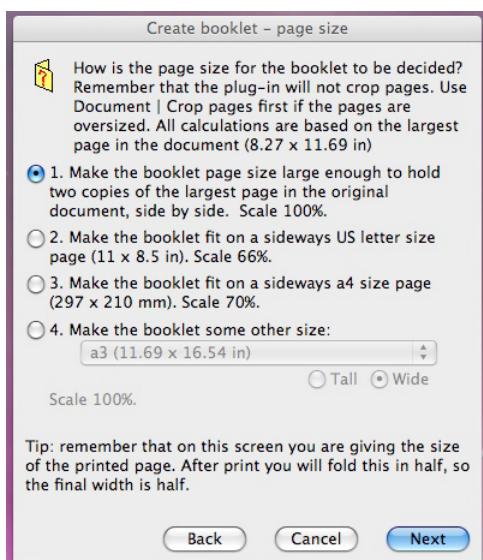
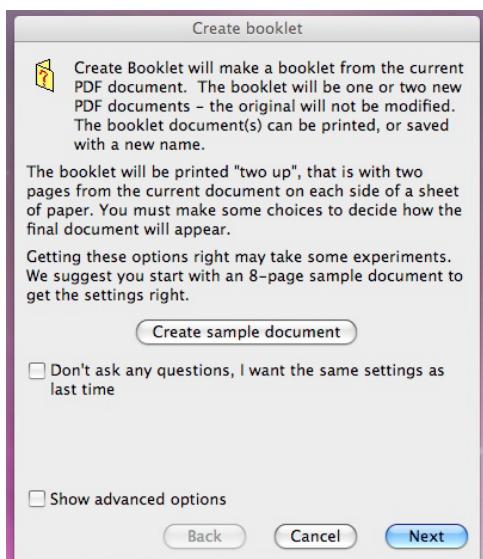
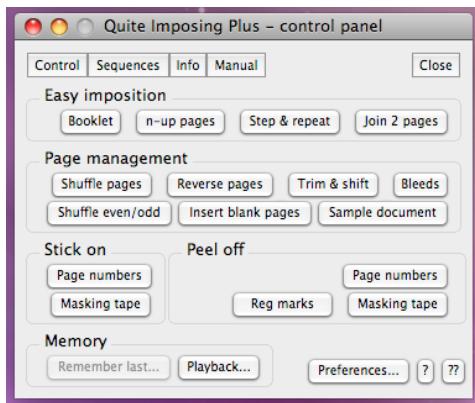


CREATE BOOKLET...



1) Open your PDF Document

In this Example I have Opened a 32 Page 8.5" x 11" PDF document and I would like to Create a Saddle Stitched Booklet 2up with Final output to be printed on an 11" x 17" sheet.

Note: I have chosen to make this booklet "Saddle Stitched". If you are unfamiliar with this printing term please review your Quite Imposing Guide for clarification.

2) To access Quite Imposing Plus, simply select >**Plug-ins** and then >**Quite Imposing Plus** from Acrobat's **Menu bar**. Alternately, selecting >**Plug-ins** from the **Menu bar** and then >**Quite Imposing Plus** >**Imposition Control Panel** as shown here.

3) Click **Booklet...** button A dialog box will appear.

*Note: In this dialog we will ask you a series of questions and give you options that will work best for the particular job you are running. We also now have **Show advanced options** if you would like crop marks and other options.*

4) Click **Next** button to continue A dialog box will appear.

In this Example I have selected

- Make the booklet page size large enough to hold two copies of the largest page in the original document, side by side. Scale 100%.

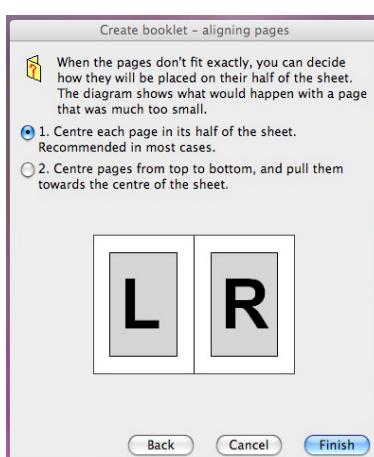
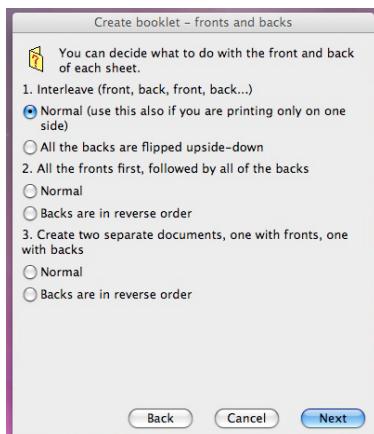
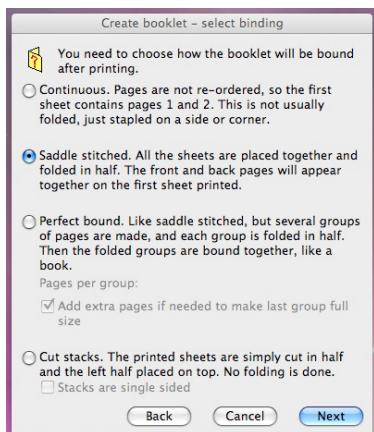
Tip: remember that on this screen you are giving the size of the printed page. After print you will fold this in half, so the final width is half.

QUITE SOFTWARE

TECHNICAL SUPPORT

Innovative PDF Solutions

CREATE BOOKLET... Continued



- 5) Click **Next** button to continue
A dialog box will appear.

In this Example I have selected
• Saddle Stitched.

- 6) Click **Next** button to continue
A dialog box will appear.

In this Example I have selected
1. Interleave (front, back, front, back...)
• Normal (use this also if you are printing only on one side)

- 7) Click **Next** button to continue
A dialog box will appear.

In this Example I have selected
• Centre each page in its half of the sheet.
Recommended in most cases.

Note: The word Cen-tre (sen'ter) n. & v. esp. Brit. var of CENTER.

- 8) Click the **Finish** button

- 9) *Note: You can now see the finished piece and are able to Print or Save your imposed Booklet.*

Final Note: If you need any help setting up your particular signature, Please review our on-line help manual or contact us at help@quite.com.

We will be happy to assist you.

- Quite Software Technical Support Team
www.quite.com

