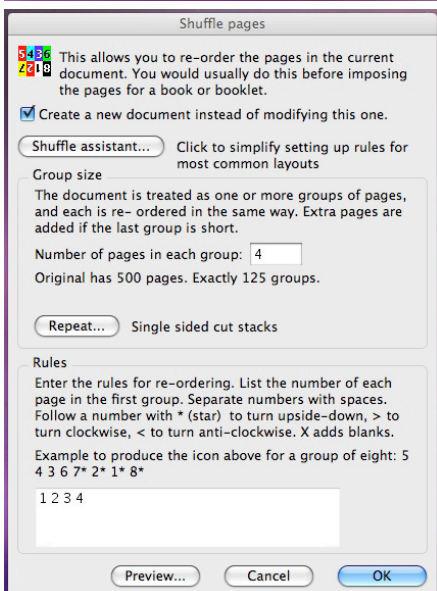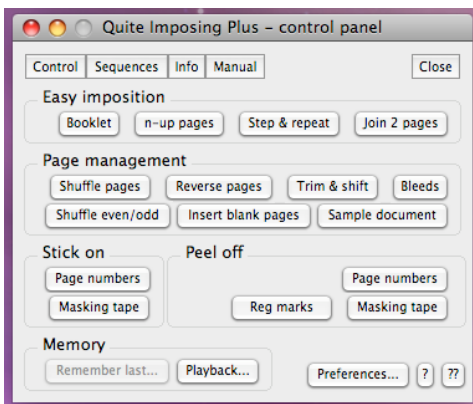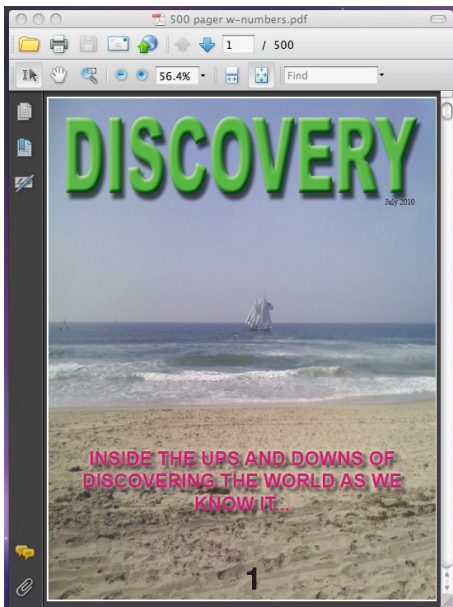# QUITE SOFTWARE
TECHNICAL SUPPORT
Innovative PDF Solutions

SINGLE SIDED CUT STACKS...

1) Open your PDF Document

   In this Example I have opened a 500 Page PDF document and I would like to Create a 4up Single sided cut stacks. When Complete you can cut the sheet and stack them on top of each other and these pages Will be consecutive (e.g. Pages numbers 1-125 would be in stack 1 and 126 - 250 in stack 2 and so on...).

   Note: I have chosen to make this signature with "Single Cut Stacks". If you are unfamiliar with his printing term please review your Quite Imposing Guide for clarification.

2) To access Quite Imposing Plus, simply Select >**Plug-ins** and then >**Quite Imposing Plus** from Acrobat's **Menu bar.** Alternately, selecting >**Plug-ins** from the **Menu bar** and then >**Quite Imposing Plus** >**Imposition Control Panel** as shown here.

3) Click **Shuffle pages..** button
   A dialog box will appear.

   Note: In this dialog we will ask you a series of questions and give you options that will work best for the particular job you are running.

4) In this Example I've Selected Number of pages in Each Group **4**

5) Click on **Repeat...** button
   A dialog box will appear (not shown here).
   Select **3. Single sided cut stacks.**
   Click **OK** button to get back to Shuffle pages Dialog box.
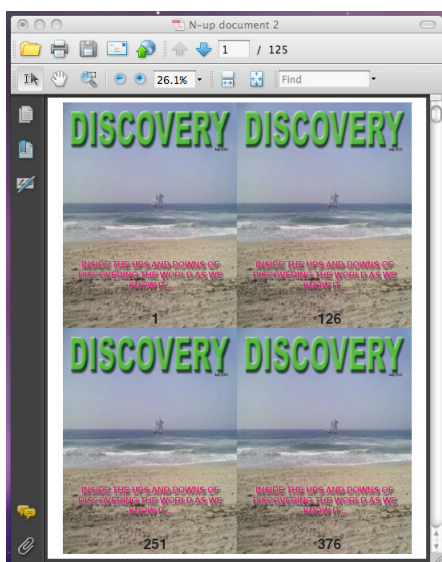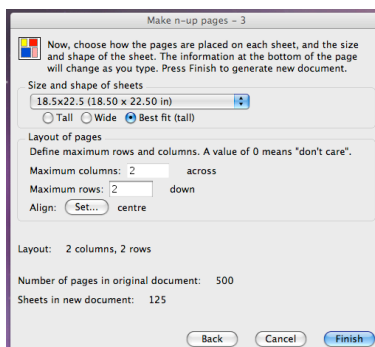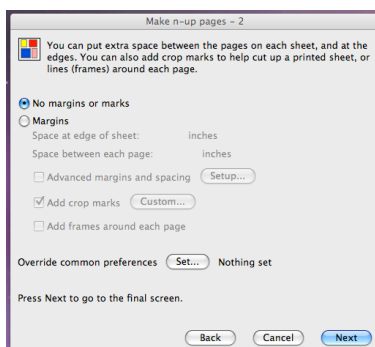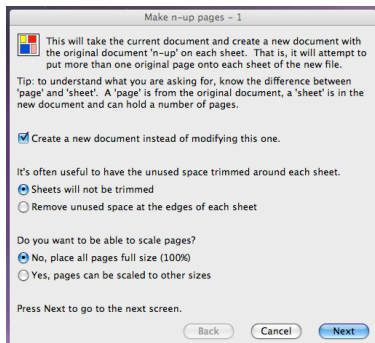
6) Now, in the **Rules section** type in **1 2 3 4**
   Click **OK** button

   Note: Don't forget to put space after each number.

SINGLE SIDED CUT STACKS... Continued

7) Now Select **n-up pages...** button
A dialog box will appear.

   Select
   • Sheets will no be trimmed
   • No, place all pages full size (100%)

8) Click **Next** button to continue
A dialog box will appear.

   In this Example I have selected
   • No margins or marks

   Note: If you needed marks or margins, this is the place to add them.

9) Click **Next** button to continue
A dialog box will appear.

   In this Example I have selected
   Size and shape of Sheets to be a specific size. Also, selected Best fit tall and Aligned Centre.

   Note: If you don't see the size you need in the Defaults just go to More Choices and add the size you need.

10) Click the **Finish** button

   Note: You can now see the finished piece and are able to Print or Save your Single Cut Stacks.

Final Note: If you need any help setting up your particular signature, Please review our on-line help manual or contact us at help@quite.com.

We will be happy to assist you.

   – *Quite Software Technical Support Team*
   www.quite.com