

## Adding “notes” pages - advanced options in Insert Pages

In this tech sheet we'll illustrate how the advanced options in the Insert Pages command can be used to do flexible tasks which automatically adjust to the page count. (This is especially useful in Automation Sequences and Quite Hot Imposing).

We have a book which is to be printed in 16 page signatures. We don't know in advance how many pages there will be. Normally there would be blank pages at the end of the document, unless it was an exact multiple of 16 pages in length. But we don't want blank pages: instead, we want “notes” pages which encourage the customer to make notes at the end of the book.

If the book to be printed had 29 pages, we'd need to add 3 pages of notes. If it had 33 pages, we'd need to add 15 pages of notes. But if it had 32 pages, we'd do nothing at all.

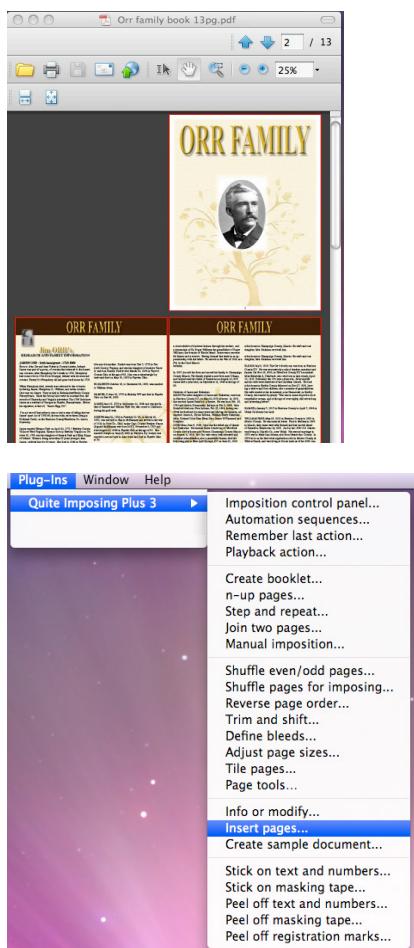
### 1) Open up your PDF document

In this Example, I have opened up a 13 page PDF document (8.5 x 11") and I would like to Insert as many **NOTES** pages after the Last page that will Automatically fill the signature to a multiple of 16 pages. *Note: You can Insert Blank pages or go out and Insert Pages from a Specific PDF which we are going to show here.*

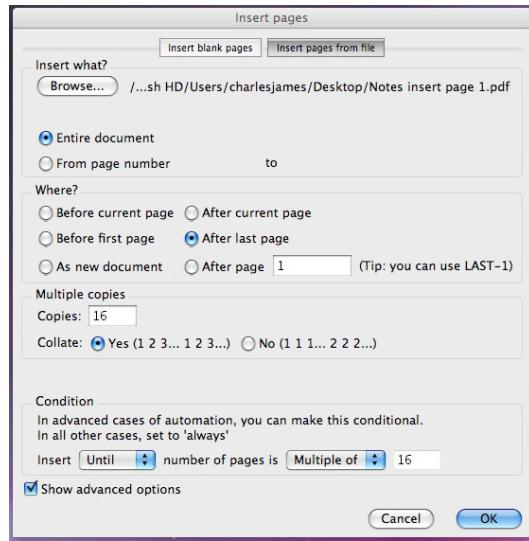
### 2) To access Quite Imposing Plus, simply Select >**Plug-ins** and then >**Quite Imposing Plus** from Acrobat's **Menu bar**. Alternately, selecting >**Plug-ins** from the **Menu bar** and then >**Quite Imposing Plus** >**Imposition Control Panel**.

### 3) Click or Select **Insert Pages...** button A dialog box will appear.

*Note: In this dialog we will ask you a series of questions and give you options that will work best for the particular job you are running. You'll also see that you can Insert Blank pages from this dialog box.*



## INSERT PAGES... Continued



4) Click **Insert pages from file...**button  
*Note: I want to Insert 1 page*

I've selected:

Insert what?

I clicked Browse...button to locate my Notes PDF file.

- Entire document

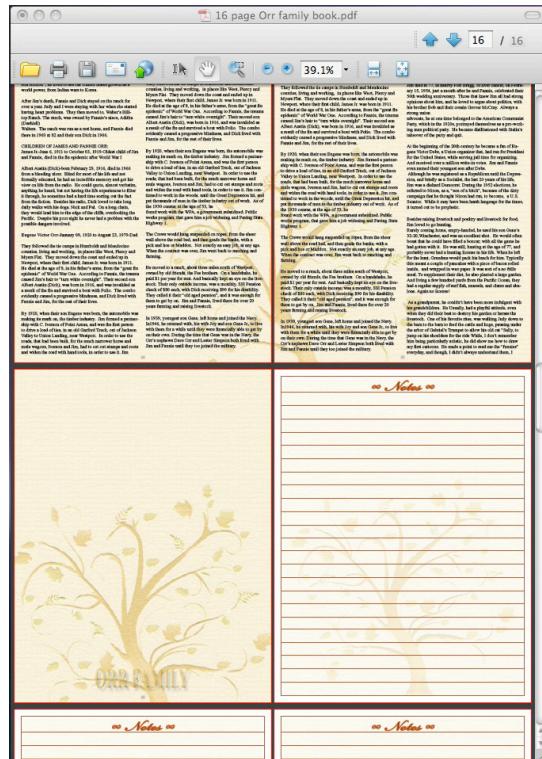
Where?

- After last page

Multiple copies

Copies: 16

*Also Note: I have Checked **Show Advanced options** so I can Select a Condition for this job to help Automate the entire process.*



5) Click **OK** button

I now have **16** page PDF with **Notes** pages at the end.

If you have questions we will be happy to assist you at [help@quite.com](mailto:help@quite.com).

- Quite Software Technical Support Team  
[www.quite.com](http://www.quite.com)

